

SHAKTIKANTA DAS, IAS
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भारत सरकार
वित्त मंत्रालय
आर्थिक कार्य विभाग
नई दिल्ली-110001
Government of India
Ministry of Finance
Department of Economic Affairs
New Delhi-110001

September 17, 2009

D.O. F. No.4(3)-B(SD)/2009

Dear [All Financial Advisors]

The first batch of Supplementary Demands for Grants for 2009-2010 is to be presented to Parliament in the ensuing *Winter Session*.

2. The following types of Supplementary Demands may only be considered for inclusion in this batch:

- (i) Cases where advances from **Contingency Fund of India** have been granted, which are required to be recouped to the Fund;
- (ii) Payment against a **court decree**, which cannot be postponed;
- (iii) Cases of additional requirement of funds for meeting immediate expenditure commitments/payments which attract the limitation of New Service/New Instrument of Service, which have been approved by competent authority and are proposed to be **met by re-appropriation of savings** in the Grant; and
- (iv) Any other case where Ministry of Finance has approved moving of Supplementary Demand in the *Winter Session*.

3. The instructions contained in Department of Expenditure's OM No. 7(1) E.Coord/2009 dated 7th September, 2009 and even No. dated 8th September, 2009 on 'Expenditure Management - Economy Measures and Rationalization of Expenditure' may please be strictly followed in respect of all proposals pertaining to existing Plan and Non-Plan provisions.

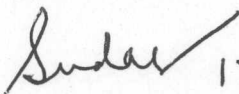
4. The proposals along with the draft statement justifying Supplementary Demands to be included in the ensuing batch and appropriate background notes, may be forwarded to Budget Division in the prescribed form by **October 14, 2009**, after which date, proposals may not be entertained for further processing. Cases, which are required to be reported to Parliament in terms of the guidelines circulated with the Ministry's O.M. No. F. 1(23)-B(AC)/2005 dated May 25, 2006 may also be furnished to Budget Division in a summarised form by the same date.

5. If there is no proposal for this batch, a **nil report** may kindly be sent.

6. The proposals in complete form (3 copies), along with soft copy on pen drive, may please be furnished by the due dates to **Shri V. Prakash, Deputy Director (Budget), Ministry of Finance, Department of Economic Affairs, Room No.237, North Block, New Delhi (Tel No. 011-23092916).**

With regards,

Yours sincerely,

 17.9.09
(Shaktikanta Das)

To

All Financial Advisors
of Ministries/Departments