

F. No. A-12011/08/2014-Ad.IA
Government of India
Ministry of Finance
Department of Economic Affairs

Room No. 230, North Block,
New Delhi, the 22nd November, 2016

CIRCULAR

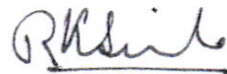
Subject: - Filling up of post of Deputy Director (Medium Term Expenditure Framework- MTEF) in Ministry of Finance, Department of Economic Affairs on deputation/ absorption basis.

The undersigned is directed to state that it is proposed to fill up one anticipated vacancy of **Deputy Director (Medium Term Expenditure Framework-MTEF)**, in the Department of Economic Affairs, Ministry of Finance in the PB-3 of ₹ 15,600- 39,100/- with Grade Pay of ₹ 6,600/- on deputation basis. The eligibility conditions for recruitment to the post of DD (MTEF) are detailed in Annexure-I.

2. It is requested that the applications (in duplicate) from the eligible and willing officers who can be relieved, if selected, may be forwarded in the prescribed pro-forma as in Annexure-II, to this Department **within 60 days** from the date of publication in the Employment News along with the following documents: -

- i. CR dossiers containing CRs for the last five years. In case of photocopies of CR dossiers, it should be duly attested by an officer not below the rank of Under Secretary to the Govt. of India. (Attestation on each page).
- ii. Vigilance/ Disciplinary clearance.
- iii. Integrity Certificate.
- iv. A statement showing major/ minor penalties imposed during the last ten years. The statement is also required in case of 'NIL' information.
- v. Cadre clearance

3. Applications received incomplete, otherwise than through proper channel and without the above-mentioned documents and after the due date will not be entertained. Further, the candidate who applies for the post will not be allowed to withdraw his candidature subsequently.


(R.K.Sinha)

Under Secretary to the Government of India

Copy to: -

- i. All Ministries/ Departments of Government of India
- ii. All Department of Ministry of Finance including Financial Sector Division.
- iii. All Heads of Organized Accounting Cadres : Office of:-
 1. CGDA, M/o Defence, G Block, DHQ P. O, New Delhi-I
 2. Dy. Director General (PAF), D/o Posts, Room No. 405, Dak Bhawan, Delhi
 3. Dy. Director General (Accounts), D/o Telecommunications
 4. Controller General of Accounts, Lok Nayak Bhawan, New Delhi-3, and
 5. Finance Commissioner, Ministry of Railways, New Delhi
- iv. HIC- for Hindi version.
- v. Editor (Adv), Employment News, R. K. Puram, New Delhi.
- vi. Finance Library
- vii. Sr./ Tech. Director (NIC) with the request to put on internet and also 'On line Notice Board'
- viii. Spare Copies- 15

ANNEXURE -I

1	Name of the post	Deputy Director (MTEF)
2	Number of Posts	One.
3	Classification	General Central Service, Group-A, Gazetted, Ministerial
4	Pay Scale & Grade Pay of the post	PB-3 { ₹ 15,600- 39,100} with Grade Pay of ₹ 6,600
5	Method of Recruitment	Deputation
6	Period of Deputation	Three Years
7	Eligibility	<p>1) Officers of the Indian Audit and Accounts Service/ Indian P&T Accounts and Finance Service/ Indian Civil Accounts Service/ Indian Railway Accounts Service/ Indian Defence Accounts Service/ Indian Cost Accounts Service:</p> <p>(a) (i) Holding analogous posts on regular basis in the parent cadre/ department; or</p> <p>(ii) With five years' service in the grade rendered after appointment thereto on a regular basis in Pay Band-3 of ₹ 15,600- 39,100/- with Grade Pay of ₹ 5,400/-;</p> <p>and</p> <p>2) Officers of the Central Government:</p> <p>(a) (i) Holding analogous posts on regular basis in the parent cadre/ department; or</p> <p>(ii) With five years' service in the grade rendered after appointment thereto on a regular basis in Pay Band-3 of ₹ 15,600- 39,100/- with Grade Pay of ₹ 5,400/- or equivalent in the parent cadre/ department; or</p> <p>(iii) With six years' service in the grade rendered after appointment thereto on a regular basis in Pay Band-2 of ₹ 9,3- 34,800/- with Grade Pay of ₹ 4,800/- or equivalent in the parent cadre/ department;</p> <p>And</p> <p>(b) (i) Passed SAS or equivalent Examination conducted by any of the Organized Accounts Department of the Central Government;</p> <p>Or</p>

		<p>(ii) Having successfully completed Cash & Accounts Training from ISTM; and</p> <p>(iii) Possessing five years' experience in Finance or Budget or Accounts work in any Government Department.</p> <p>(Period of deputation including period of deputation in another ex-cadre post held immediately preceding this appointment under same or some other organization/ Department of the Central Government shall ordinarily not to exceed three years. The maximum age limit for appointment by deputation or absorption shall be not exceeding 56 years as on the closing date of receipt of applications).</p> <p>Note: For the purpose of appointment on deputation or absorption basis, the service rendered on a regular basis by an officer prior to 01.01.2006 (Date from which the Revised Pay structure based on the 6th CPC recommendation has been extended) shall be deemed to be service rendered in the corresponding Grade Pay/ Pay Scale extended based on the recommendations of the pay commission except where there has been merger of more than one pre-revised scale of pay into one Grade with a common grade Pay/ Pay Scale, and where this benefit will extend only for the post(s) for which that Grade Pay/ Pay Scale is the normal replacement Grade without any up-gradation.</p>
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PROFORMA

1. Post applied for
2. Name and address in Block Letters
3. Date of Birth
4. Date of Retirement under Central Govt. rules
5. Educational Qualifications
6. Whether educational and other qualifications Required for the post are satisfied? (If any Qualification has been treated as equivalent to the one prescribed in the rules, state the Authority for the same)

Qualification/Experience	Qualification/Experience	
	Required	Possessed

7. Please state clearly whether in the light of entries made by you above, you meet the requirement of the post?
8. Details of employment, in chronological order (enclose a separate sheet duly authenticated by your signature, if the space below is insufficient)

Ministry/Department	Post held	From	To	Scale of Pay And Basic Pay	Nature of Duties
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9. Nature of present employment i.e. ad-hoc or Temporary or quasi-permanent or permanent
10. In case the present employment is held on Deputation basis/contract basis, please state;
 - (a) The date of initial appointment
 - (b) Period of appointment on deputation/contract
 - (c) Name of the parent Office/Organization to which belong.
11. Additional details about present employment
Please state whether working under
 - (f) Central Government
 - (g) State Government
 - (h) Autonomous Organisation
 - (i) Govt. undertaking/ Universities
 - (j) Others
12. **Are you in the revised scale of Pay? If yes, Give the date from which the revision took Place and also indicate the pre-revised scale.**
13. Total emoluments per month now drawn.
14. Whether belongs to SC/ST
15. Additional information, if any
16. Remarks, if any
17. Please state clearly, whether the application is for deputation or absorption

Signature of the Candidate

Address_____

Service particulars given by the applicant are verified with reference to service records and found to be correct.

- (iv) It is certified that no vigilance case is either pending or being contemplated against the Officer
- (v) It is certified that no major/minor penalty has been imposed on the officer during the last 10 years,
- (vi) It is certified that the Integrity of the officer is beyond doubt.

Signature with seal of the Competent Authority