

(C No. 300658970)
No. A-12011/01/2025-Ad.I
Government of India/Bharat Sarkar
Ministry of Finance/ Vitt Mantralaya
Department of Economic Affairs/ Arthik Karya Vibhag


Work Hall 15051, A Wing
5th Floor, Karvataya Bhawan -1, New Delhi
Dated: 20.05.2026

OFFICE MEMORANDUM

Sub: Amendment of Recruitment Rules (RRs) for the posts of Staff Car Driver (Ordinary Grade), Staff Car Driver (Grade-II) and Staff Car Driver (Grade-I), Ministry of Finance, Department of Economic Affairs – reg.

The undersigned is directed to refer to DoPT's O.M. No. AB-14017/61/2008-Estt. (RR) dated 13.10.2015 on the subject mentioned above and to invite comments from all stakeholders within 30 days from the date of uploading the proposed amendments to the Recruitment Rules for the following posts in the Ministry of Finance, Department of Economic Affairs, on the website of this Department:

1. Staff Car Driver (Ordinary Grade)
2. Staff Car Driver (Grade-II)
3. Staff Car Driver (Grade-I)


(Alok Kumar Tiwari) 20/5/26
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To,
All the Stakeholders.

SCHEDULE for the post of Staff Car Driver (Ordinary Grade)

Name of post	Number of Post	Classification	Pay Level as per 7 th Central Pay Commission	Whether selection in posts or non-selection in post	Age-limit for direct recruits	Educational and other qualifications required for direct recruits	Whether age and education qualifications prescribed for direct recruits will apply in the case of promotees
1.	2.	3.	4.	5.	6.	7.	8.
Staff Car Driver (Ordinary Grade)	3* (2026) (* Subject to variation dependent on workload.)	General Central Service Group 'C' Non-Gazetted, Non-Ministerial	Level 2 (19900-63200)	Not applicable	18 - 25 years* (Relaxable for Government Servant upto 40 years in accordance with the instructions or orders issued by Central Government)	<p>Essential:</p> <p>i. Possession of a valid driving license for motor cars;</p> <p>ii. Knowledge of Motor Mechanism (The candidate should be able to remove minor-defects in vehicle);</p> <p>iii. Experience of driving a motor car for at least 3 years; and</p> <p>iv. Pass in 10th Standard.</p> <p>Desirable:</p> <p>i. 3 years' service as Home</p>	Not applicable

				<p>Division of J&K State, Lahaul & Spiti District and Pangi Sub-Division of Chamba District of Himachal Pradesh, Andaman & Nicobar Islands of Lakshadweep).</p> <p>Note 1: The qualification regarding experience is relaxable at the discretion of the competent authority.</p> <p>Note 2: In the case of candidates belonging to the Scheduled Castes or Scheduled Tribes if at any stage of selection, the competent authority is of the opinion that the sufficient number of candidates with requisite experience is not likely to be available to fill up the vacancy reserved for them.</p>
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9.	10.	11.	12.	13.
Period of probation, if any	Method of recruitment whether by direct recruitment or by promotion or by deputation/absorption and percentage of the vacancies to be filled by various methods.	In case of recruitment by promotion or deputation/absorption, grades from which promotion or deputation/absorption to be made	If a Departmental Promotion Committee exists, what is its composition	Circumstances in which UPSC is to be consulted in making recruitment

<p>Two years for direct recruits or re-employed.</p>	<p>Deputation/absorption failing which by direct recruitment.</p> <p>For Armed Forces Personnel: Deputation/re-employment .</p>	<p>Deputation/Absorption :</p> <p>From amongst the regular Dispatch Rider (Group C) and Group C employees in the Level 1 (18000-56900) in this Department who possess valid Driving License for Motor Cars on the basis of a Driving Test to assess the competence to drive Motor Cars failing which from officials holding the post of Dispatch Rider on regular basis or regular Group C employees in Level 1 (18000-56900) in other Ministries of the Central Government who fulfil the necessary qualifications as mentioned in column 7.</p> <p>Deputation/re-employment for Armed Forces Personnel:</p> <p>The Armed Forces Personnel due to retire or who are to be transferred to reserve within a period of one year and having the requisite experience and qualifications prescribed shall also be considered. Such persons would be given deputation terms upto the date on which they are due for release from the Armed Forces; thereafter they may be continued on re-employment.</p> <p>Note: The period of deputation including the period of deputation in another ex-cadre post held immediately preceding this appointment in the same or some other organization/ Department of the Central Government shall ordinarily not exceed three years. The maximum age limit for</p>	<p>Group Departmental Promotional Committee for considering promotion:</p> <ol style="list-style-type: none"> 1. Director/ Deputy Secretary (Administration), Department of Economic Affairs – Chairperson. 2. Under Secretary (IFD), Department of Economic Affairs – Member. 3. Under Secretary (CAS), Department of Expenditure – Member. 4. Under Secretary (Admn.), Department of Economic Affairs – Member-Secretary. 	<p>'C' Not applicable</p>
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	appointment by deputation/ absorption shall be 'Not exceeding 56 years' as on the closing date of receipt of applications.	
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SCHEDULE for the post of Staff Car Driver (Grade-II)

Name of post	Number of Post	Classification	Pay Level as per 7 th Central Pay Commission	Whether selection posts or non-selection post	Age-limit for direct recruits	Educational and other qualifications required for direct recruits	Whether age and educational qualifications prescribed for direct recruits will apply in the case of promotees
1.	2.	3.	4.	5.	6.	7.	8.
Staff Car Driver Grade II	3* (2026) (* Subject to variation dependent on workload)	General Central Service Group 'C' Non-Gazetted, Non-Ministerial	Level - 4 (25500-81100)	Non-Selection	Not applicable	Not applicable	Not applicable

Period of probation, if any	Method of recruitment whether by direct recruitment or by promotion or by deputation/absorption and percentage of the vacancies to be filled by various methods.	In case of recruitment by promotion or deputation/absorption, grades from which promotion or deputation/absorption to be made	If a Departmental Promotion Committee exists, what is its composition	Circumstances in which UPSC is to be consulted in making recruitment
9.	10.	11.	12.	13.
Not applicable	Promotion	Promotion: Staff Car Driver (Ordinary Grade) in level - 2 (19900-63200) as per 7 th CPC] with 9 years of regular service in the level and have passed the trade test, specified by the Government.	Group 'C' Departmental Promotional Committee for considering promotion: 1. 1. Director/ Deputy Secretary (Administration), Department of Economic Affairs - Chairperson. 2. Under Secretary (IFD), Department of Economic Affairs - Member. 3. Under Secretary (CAS), Department of	Not applicable

			Expenditure Member. 4. Under Secretary (Admn.), Department of Economic Affairs - Member- Secretary.	
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SCHEDULE for the post of Staff Car Driver (Grade-I)

Name of post	Number of Post	Classification	Pay Level as per 7 th Central Pay Commission	Whether selection posts or non-selection post	Age-limit for direct recruits	Educational and other qualifications required for direct recruits	Whether age and educational qualifications prescribed for direct recruits will apply in the case of promotees
1.	2.	3.	4.	5.	6.	7.	8.
Staff Car Driver Grade II	4* (2026) (* Subject to variation dependent on workload)	General Central Service Group 'C' Non-Gazetted, Non-Ministerial	Level - 5 (29200-92300)	Non-Selection	Not applicable	Not applicable	Not applicable

Period of probation, if any	Method of recruitment whether direct recruitment or by promotion or deputation/absorption and percentage of the vacancies to be filled by various methods.	In case of recruitment by promotion or deputation/absorption, grades from which promotion or deputation/absorption to be made	If a Departmental Promotion Committee exists, what is its composition	Circumstances in which UPSC is to be consulted in making recruitment
9.	10.	11.	12.	13.
Not applicable	Promotion	Promotion: Staff Car Driver (Grade-II) in level-4 [(25500-81100) as per 7 th CPC] with 6 years of regular service in the level or with a combined service of 15 years in Staff Car Driver (Grade-II) and Staff Car Driver (Ordinary Grade); and have passed the trade test, specified by the Government.	Group 'C' Departmental Promotional Committee for considering promotion: 1. Director/ Deputy Secretary (Administration), Department of Economic Affairs – Chairperson. 2. Under Secretary (IFD), Department of Economic Affairs – Member. 3. Under Secretary (CAS), Department of Expenditure – Member. 4. Under Secretary (Admn.), Department of	Not applicable

			Economic Affairs – Member- Secretary.	
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