



भारत सरकार  
Government of India

वित्त मंत्रालय  
Ministry of Finance

प्रतिभूति अपीलीय न्यायाधिकरण  
Securities Appellate Tribunal

मित्तल कोर्ट, १<sup>ला</sup> तल, नरिमन पॉईंट - मुंबई - ४०० ०२१.  
Mittal Court, 1<sup>st</sup> Floor, Nariman Point,  
Mumbai - 400 021. Tel : 022 - 22021520

Ref: SAT/Admn./2025-2026/562

Date: 15<sup>th</sup> December 2025

**Circular**

Applications are invited for engagement of Law Research Associates (Young Professional and Consultant) on contract basis in Securities Appellate Tribunal (SAT), Mumbai from suitable candidates, who fulfil the eligibility criteria as per enclosed guidelines. SAT intends to fill **four vacancies** for the post of **Young Professional** and **two vacancies** for the post of **Consultant**.

2. It may kindly noted that, it is a contractual arrangement in nature and it does not bestow any right to employment with or under the Government. The period of contract will be for **one year** which may be extended upto **three** years. The form of application is enclosed (Annexure - I).

3. Duties and functions, remuneration, leave and other terms and conditions of Law Research Associates (Young Professional and Consultant) will be governed as per the enclosed guidelines (Annexure - II).

4. Interested candidates who are eligible for engagement as Law Research Associate (Young Professional and Consultant) may submit their application in the prescribed format at the following address by post/courier/hand delivery on or before **05<sup>th</sup> January, 2026** along with attested photocopies of relevant documents/certificates.

The Registrar,  
Securities Appellate Tribunal,  
Mittal Court, 1<sup>st</sup> Floor, 'B' Wing,  
Nariman Point, Mumbai - 400 021. Maharashtra.

5. The applications received after the last date, without supporting documents, photograph, unsigned and incomplete in any manner, shall be summarily rejected.

  
(Jayant N. Raje) 15.12.2025  
Registrar,  
Securities Appellate Tribunal  
Mumbai

**ANNEXURE - I**

**APPLICATION FOR THE POST OF LAW RESEARCH ASSOCIATE (YOUNG PROFESSIONAL AND CONSULTANT) IN SECURITIES APPELLATE TRIBUNAL, MUMBAI**

Current passport size photograph to be pasted and signed across

**Personal Information**

- 1 Name of the Applicant :
- 2 Father's Name :
- 3 Date of Birth :
- 4 Registration/Enrollment as an advocate with Bar Association :
- 5 E-mail address :
- 6 Mobile Number :
- 7 Permanent Address :
- 8 Correspondence Address :
- 9 Whether applying for post of Young Professional or Consultant :
- 10 Details of Educational Qualification :

Sr. No.	Name of the Examination	Board/University	Year of Passing	Marks obtained	Percentage/Grade
1	Matriculation				
2	Graduation				

3	Law Graduation				
4	Other Educational Qualification				

- 11 Knowledge of computer applications. Please elaborate :
- 12 Additional Information: Is there any additional information you would like to provide that may support your application? :
- 13 Experience (including legal internship), if any :

Sr. No.	Name of the Employer	Nature of work	Duration of employment	
			From	To

- 14 Do you have any relationship with any officials of SAT : Yes/No
- If Yes, give details:

I certify that the information provided in this application is true and complete to the best of my knowledge.

Place:

Date:

Signature of Applicant

**GUIDELINES FOR ENGAGEMENT OF LAW RESEARCH ASSOCIATES (YOUNG PROFESSIONAL AND CONSULTANT) ON CONTRACT BASIS IN SECURITIES APPELLATE TRIBUNAL (SAT), MUMBAI**

The following are the guidelines for engagement of Law Research Associates (Young Professional and Consultant) in SAT:

**(i) Essential Qualifications:**

- a) Law Research Associates are classified into two categories: Young Professional and Consultant. The essential qualification for both categories is **LL.M. degree** from a college, university, or institution established by law in India and recognized by the Bar Council of India for enrollment as an advocate. The required experience for a Young Professional is more than **one** year, while for a Consultant, it is more than **three** years.
- b) The candidate must have the sound knowledge of computer application including retrieval of desired information from various search engines/processes.

**(ii) Age Limit:**

The upper entry age for the Young Professional is **30** years, while for a Consultant it is **35** years, as on the last date of receipt of applications.

**(iii) Fixed remuneration:**

Law Research Associates may receive a fixed monthly remuneration of **Rs. 70,000/-** for Young Professionals and **Rs.1,00,000/-** for Consultants.

**(iv) TA/DA**

No TA/DA shall be admissible for joining the assignment or on its completion.

**(v) Other Allowances**

No other facilities/allowance such as Dearness Allowance, accommodation, residential phone/conveyance/transport, foreign travel, personal staff, medical reimbursement, CGHS etc. would be admissible to the Young Professional/Consultant.

**(vi) Method of Selection:**

- a) Scrutiny of applications w.r.t. eligibility criteria mentioned above will be done by SAT as per its requirement and candidates shall be shortlisted.
- b) Shortlisted candidate will be called for interview.
- c) The candidate shall appear for personal interview before the Selection Committee on the date fixed for this purpose along with original documents/certificates as stated in the application form for verification.
- d) Engagement of the Law Research Associate shall be done by the Selection Committee of SAT after assessing their suitability in the interview.

- e) The Selection Committee shall consist of Hon'ble Presiding Officer and any two Hon'ble Members. In case of absence of any one of the Members, the Hon'ble Presiding Officer may co-opt the Registrar as a Member of the Selection Committee.
- f) The selection would be done on the basis of the marks given by the Selection Committee.

**(vii) General Conditions:**

- a) Law Research Associates would be engaged for a fixed period for providing high quality services or for attending to specific and time bound duties as assigned to them.
- b) The engagement of Law Research Associate shall be on full time basis and they shall not be permitted to take up any other assignment during the period of consultancy with SAT. The engagement of Law Research Associate is of temporary (non- official) nature and it can be cancelled at any time without assigning any reason.
- c) Offer of engagement will be valid for a period of 15 days from the date of issue of such engagement letter. Thereafter, the offer of engagement may be treated as withdrawn.
- d) The assignment as Law Research Associate will not confer any right or preference for any employment under any court or government.
- e) The timing of duty for the Law Research Associate will be the official timing of the SAT. He/She will also mark their attendance on daily basis, based on which remuneration will be paid to him/her.
- f) Dress code for a male Law Research Associate shall be a black coat and tie and for a female Law Research Associate shall be a black coat.
- g) This being a full time assignment, during the period of engagement, the Law Research Associate will not be entitled to practice as advocate or to take any other employment.
- h) The Law Research Associate will not be entitled to appear before the SAT for a period of three years from the date of termination of his engagement.
- i) The Young Professional/Consultant shall not, except with the previous sanction of Securities Appellate Tribunal, Mumbai in the bonafide discharge of his duties, publish a book or a compilation of articles or participate in a radio broadcast or representing any private entity in legal or commercial matters or contribute an article or write a letter to any newspaper or periodical, either in his own name or anonymously or pseudonymous in the name of any other person, if such book, article broadcast, uses any information that he may gather as part of this agreement.

**(viii) Duties and Functions of Law Research Associate:**

- a) Reading of the case files, preparation of the case including case file and notes and chronology of the events.
- b) Identifying facts/issues and questions that may arise or may have to be addressed.
- c) Attend the Court during the hearing of the cases, taking notes of arguments and citation.
- d) Research work on case law, books and articles for the purpose of assisting the Presiding Officer and Members in preparation of judgments.

- e) Assisting the Presiding Officer / Members to prepare speeches and academic papers.
- f) The Law Research Associate will have free access to the Court Room and library and also to computer and internet. If necessary, he/she will be allowed access to the Chamber of the Presiding Officer/Members with the permission of the Private Secretary.
- g) Prepare brief summary of cases as per direction of PO/Members.
- h) He/She shall maintain punctuality in attending to his/her duties and complete confidentiality at all time.
- i) He/She shall not leave headquarter without seeking permission from the PO.

**(ix) Tenure and Nature of appointment:**

- a) It is a contractual arrangement in nature and it does not bestow any right to employment with or under the Government.
- b) The period of contract initially will be for one year and that may be extended upto three years with the approval of the Presiding Officer (PO). Extension of contract will be allowed for a yearly basis in one time.
- c) Experience Certificate will be issued by the Presiding Officer after successful completion of contract period. No Experience Certificate will be issued if the Law Research Associate withdraws his/her service before the expiry of contract period.

**(x) Leave:**

- a) Law Research Associate may be permitted to avail 08 days paid leave in a single year of contract.
- b) The leaves shall accrue to them on completed month basis calculated from their date of joining on pro-rata basis.
- c) Any Young Professional/Consultant shall not draw any remuneration in case of his/her absence beyond 8 days in year (calculated on pro-rat basis).
- d) Un-availed leave in a tenure of a single year cannot be carried forward to next tenure of 1 year.
- e) The intervening Saturdays, Sundays or Gazetted Holidays during a spell of leave shall not be counted against the 8 leaves.
- f) Benefits of leave are allowed to a woman professional as per instructions of Govt. of India from time to time.
- g) The Presiding Officer/Members with whom the Law Research Associate is attached shall be the Competent Authority to sanction his/her leave.

**(xi) Confidentiality and Secrecy**

- (a) During the period of assignment with SAT, the Young Professional/Consultant would be subject to the provisions of the Indian Official Secret Act, 1923 and will not divulge any information gathered by them during the period of their assignment to anyone who is not authorized to know the same.
- (b) Selected candidates shall provide integrity certificates from two references known to them.
- (c) He/She shall maintain utmost secrecy in respect of matters which come to his notice by virtue of the assignment and shall ensure that no information,

document or any other thing is leaked out because of mishandling of papers or his deliberations with other or in any manner. He shall not disclose any fact which comes to his knowledge on account of such official attachment even after completion of term of assignment unless such disclosure is legally required in discharge of lawful duties.

- (d) A self-undertaking shall be provided by the candidate to the effect that he/she has no criminal record or criminal case in any court is pending against him.

**(xii) Termination of Contract:**

- (a) In case Law Research Associate wish to resign from his/her position, he/she shall give at least one month's advance notice in writing or one month's salary in lieu thereof. The Hon'ble Presiding Officer may waive off the condition for notice period/salary in lieu thereof, in deserving cases.
- (b) The Presiding Officer shall have powers to terminate any number or all the Law Research Associates at any time without assigning any reasons.
- (c) Absence from duty for a continuous period of 08 days, without any information or any valid reason shall lead to automatic termination of contractual engagement.

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## TERMS OF REFERENCE

**Name of Position - Consultant**

**Number of Position: (02)**

**(i) Precise statement of Objectives:**

- The objective of engaging Consultant is to provide administrative and research assistance to the Presiding Officer/Members. The Consultant will be responsible for conducting comprehensive analysis, offering insights, and assisting in various tasks related to the court cases.

**(ii) Outline of the tasks to be carried out:**

- The Consultant will be attached to Presiding Officer and each Member of the SAT.
- The Consultant will assist the Presiding Officer and Members in the coordination and conducting comprehensive research regarding the legal procedures under the SEBI Act, IRDA Act and PFRDA Act and other relevant Acts and Statutory Rules/Regulations/Orders.
- Consultant will examine existing and proposed policies, rules, regulations, etc. from a legal perspective.
- Consultant will help in drafting and preparing notes etc. for court cases; help in scrutinizing judgments; monitoring court cases, help in preparing legal precedents and notes on points of legality with regard to the court cases; any other legal work given by the Presiding Officer and Members.
- The Consultant would be required to deal with the various aspects related to the court cases.
- Consultant shall prepare brief of cases for the Presiding Officer and Members.
- The Consultant shall report to the Presiding Officer and Members.

**(iii) Schedule of completion of Task:**

- As per the direction of Presiding Officer and Members.

**(iv) The support or inputs to be provided by SAT to facilitate the Consultant:**

- Registrar

**(v) The final outputs that will be required of the Consultant at the end of the period should be specified:**

- Timely and quality disposal of work allocated to the individual.



## TERMS OF REFERENCE

**Name of Position-Young Professional (YP)**

**Number of Position: (04)**

**(i) Precise statement of Objectives:**

- The objective of engaging Young Professional (YP) is to provide research assistance to the Presiding Officer/ Members. The YP will be responsible for conducting comprehensive analysis, offering insights, and assisting in various tasks related to the legal research for the court cases.

**(ii) Outline of the tasks to be carried out:**

- The YP will be attached to Presiding Officer and each Member of the SAT.
- The YP is responsible for preparing brief summary of fresh admission matters;
- Preparing a synopsis of regular hearing matters;
- Sitting in the court during the hearing of regular matters and noting down all the arguments;
- Carry out research work for assisting the Presiding Officer and Members in preparation of draft judgments;
- To assist the Presiding Officer and Members in preparing speeches and academic papers;
- To prepare headnotes of the judgments authored by the Presiding Officer and Members, if required;
- To perform any other work as directed by the Presiding Officer and Members; and
- The Tasks as directed by the Presiding Officer and Members.

**(iii) Schedule of completion of Task:**

- As per the direction of Presiding Officer and Members.

**(iv) The support or inputs to be provided by SAT to facilitate the Consultant:**

- Registrar

**(v) The final outputs that will be required of the YP at the end of the period should be specified:**

- Timely and quality disposal of work allocated to the individual.