

Format of Utilisation Certificate for Improvement in Justice Delivery

Half Yearly Progress Report for Utilisation of Thirteenth Finance Commission (FC-XIII) Grants

Name of the State: _____

Period of Report: _____

Guidelines for providing the half yearly Progress Report

1. The report is required to be submitted within one month of the end of November and May of each financial year during 2010-15.
2. In the columns where amount is required to be mentioned, please provide the amount in Rupees Crores.
3. In the event the information in a particular column requires more space than that provided in the column, please provide the information as Annexure.

Sr. No.	Component	Details
A Morning/ Evening/Special Magistrate/ Shift /Holiday Courts (hereinafter collectively referred to as "Special Courts")		
1.	Total amount allocated by FC-XIII	
2.	Amount provided in the Annual Action Plan submitted by the State.	
3.	Annual target for setting up of Special Courts	
4.	Number of Special Courts set up by the State in the quarter.	
5.	Number and Types of Special Courts set up in the State till date.	(1) Morning Courts: _____ (2) Evening Courts: _____ (3) Shift Courts : _____ (4) Special Magistrates' Courts: _____ (5) Holiday Courts: _____ (6) Others: _____
6.	Category and number of Judges/staff assigned to the Special Courts	(1) Regular Judges: _____ (2) Retired Judges: _____ (3) Lawyers: _____ (4) Support staff: _____ (5) Others: _____
7.	Number of cases pending in the regular courts on April 1, 2010	

8.	Category of cases assigned to the Special Courts and number of cases assigned under each category during the quarter	
9.	Category of cases assigned to the Special Courts and number of cases assigned under each category during the year so far	
10.	Number of fresh filings, if any, made in the Special Courts during the i. quarter and ii. year so far	i. ii.
11.	Target for disposal of cases during the quarter	
12.	Number of cases disposed in the quarter	
13.	Number of cases disposed in the year (till the end of the quarter)	
14.	Whether the Special Courts were able to achieve the target provided above. If no, the reasons thereof	
15.	Actual amount utilized for setting up and running of Special Courts during the quarter	i. Salary ii. Others
16.	Actual amount utilized for setting up and running of Special Courts during the financial year	i. Salary ii. Others
17.	Remarks, if any	
B. Alternative Dispute Resolution		
1.	Total amount allocated by FC-XIII	
2.	Amount provided under the Annual Action Plan submitted by the State	
3.	Number of districts in the State where the ADR Centres are to be set up	
4.	Milestones achieved for constructing ADR Centres	
	(a) Whether designs for ADR Centres have been approved	(1)Yes (2) No

	(b) Number of ADR Centres for which estimate have been prepared and approved	
	(c) Number of ADR Centres for which tender process for construction has been completed.	
	(d) Number of ADR Centres where the construction work is in progress	
5	Number of ADR Centres procured on lease/rent	
6.	Number of fully functional ADR Centres in the State	
7.	Number of cases referred for Mediation, Conciliation, Lok Adalat, Arbitration, Judicial Settlement in the quarter and during the year till the end of the quarter	
8.	Number of successfully disposed cases through ADR (i) in the quarter and (ii) during the year so far	(i) (ii)
9.	Success rate of ADR activities undertaken at ADR Centres	
10.	Total amount utilized for setting up of ADR Centres till the date of report and purpose for which the funds were utilized (e.g. rent for ADR Centres, construction activities, salary for staff, etc.)	
11.	Remarks, if any	
C. Training of Mediators		
1.	Total amount allocated by FC-XIII	
2.	Amount provided in the Annual Action Plan submitted by the State	
3.	Number of mediators proposed to be trained during the year	
4.	Number of mediators trained (i) during the quarter and (ii) during the year so far	(i)

		(ii)
5.	Category of persons trained as mediators	(1) Judges (2) Lawyers (3) Others
6.	Total amount utilized for training of mediators (i) during the quarter	(i)
7.	Total amount utilized for training of mediators during the year so far	
8.	Amount spent on generation of awareness regarding ADR	(1) Public Conferences: _____ (2) Workshops: _____ (3) Media Publicity: _____ (4) Others
9.	Number of public conferences and symposiums organized for generation of awareness and details of target audience	
10.	Number of workshops organized and details of target audience	
11.	Media publicity - category of media publicity and details of target audience	
12.	Remarks, if any	
D. Training of Public Prosecutors		
1.	Total amount allocated by FC-XIII	
2.	Amount provided in the Annual Action Plan submitted by the State	
3.	Number of Public Prosecutors in the State at the beginning of the financial year	
4.	Number of public prosecutors proposed to be trained during the year	
5.	Number of Public Prosecutors trained (i) during the quarter and (ii) during the year so far	(i) (ii)

6.	Whether the training was conducted at State Judicial Academy. If no, then provide details of arrangements made for such training	
7.	Actual amount spent (i) in the quarter (ii) and during the year so far	(i) (ii)
8.	Remarks, if any	
E. State Judicial Academies		
1.	Total amount allocated by FC-XIII	
2.	Amount provided in the Annual Action Plan submitted by the State	
3.	Physical targets for the year including the details of proposed infrastructure /facilities to be provided in the State Judicial Academy	
4.	Whether the State Judicial Academy has its own building.	
5.	If the State Judicial Academy does not have its own building, then provide details of the measures taken for setting up of State Judicial Academy: (a) Whether the plan for constructing State Judicial Academy has been approved; (b) Has the tender process been completed for constructing State Judicial Academy; (c) Progress regarding construction of State Judicial Academy building	
6.	Amount spent towards constructing/modernizing State Judicial Academy and details of items of expenditure (e.g., class rooms, library, videoconferencing, computer lab, LAN, multi-media projector etc)	
7.	Remarks, if any	

F. Training of Judicial Officers		
1.	Total amount allocated by FC-XIII	
2.	Amount provided in the Annual Action Plan submitted by the State	
3.	Amount spent on providing honorarium and travel allowance to the resource persons (i) during the quarter and (ii) during the year so far	(i) (ii)
4.	Amount spent on developing training modules and materials (i) during the quarter and (ii) during the year so far	(i) (ii)
5.	Other amounts spent along with the purpose of such expenditure	
6.	Total expenditure on training of mediators (i) during the quarter and (ii) during the year so far	(i) (ii)
7.	Number of judicial officers trained (i) during the quarter and (ii) during the year so far	(i) (ii)
8.	No of Judges trained in ADR mechanisms as Referral judges (i) during the quarter and (ii) during the year so far	(i) (ii)
8.	Remarks, if any	
G. Legal Aid		
1.	Total amount allocated by FC-XIII	
2.	Amount provided in the Action Plan submitted by the State	

3.	Physical target for the year	
4.	Allocation made by the State Government to the State Legal Services Authority towards legal aid in the previous year	
5.	Allocation made by the National Legal Services Authority to the State Legal Services Authority towards legal aid in the previous year	
6.	Allocation made by the State Government towards legal aid in the current year	
7.	Allocation made by the National Legal Services Authority towards legal aid in the current year	
8.	Number of persons to whom legal aid has been provided in the quarter and during the year (till the end of the quarter)	
9.	Category wise number of persons given legal aid	(1) Women (2) SC (3) ST (4) Under trials (5) Persons with disabilities (6) Victims of natural disaster (7) Others
10.	Number of legal awareness camps held and no. of beneficiaries category-wise (i)during the quarter and (ii) during the year so far	(i) (ii)
11.	Actual amount spent towards providing legal aid (i)during the quarter as well as (ii) during the year so far	(i) (ii)
12.	Remarks, if any	

H. Lok Adalat		
1.	Total amount allocated by the FC-XIII	
2.	Amount provided in the Annual Action Plan submitted by the State	
3.	Physical targets for organizing Lok Adalats in the State and the number of cases proposed to be disposed off	
4.	Allocation made by the State Government to the State Legal Services Authority in the previous year	
5.	Allocation made by the State Government to the State Legal Services Authority in the current year	
6.	Number of cases referred by the courts to Lok Adalats during the year so far	
7.	Details of number and types of Lok Adalats organized during the quarter	
8.	Number and category of cases disposed off in the quarter	
9.	Number of Lok Adalats conducted during the quarter and during the year (till the end of the quarter) by utilizing fund allocated by State Government/ National Legal Services Authority	
10.	Number of Lok Adalats conducted during the quarter and during the year (till the end of the quarter) by utilizing fund allocated by Thirteenth Finance Commission	
11.	Number of Lok Adalats held in the District ADR centers during (i) the quarter and (ii) the year so far	(i) (ii)
12.	Expenditure in the quarter and during the year (till the end of the quarter) towards renting of premises for Lok Adalats where the ADR	

	Centres are not fully functional	
13.	Expenditure in the quarter and during the year (till the end of the quarter) towards hiring mobile vans for conducting Lok Adalats	
14.	Expenditure in the quarter and during the year (till the end of the quarter) towards generation of awareness regarding Lok Adalat	
15.	Total expenditure towards organizing Lok Adalats during the quarter and during the year (till the end of the quarter)	
16.	Expenditure on payment of honorarium to the Lok Adalat members during the quarter and during the year so far	
17.	Target set for disposal of cases for Lok Adalats	
18.	Number of cases disposed by the Lok Adalats during the quarter and during the year so far	
19.	Remarks, if any	
I. Maintenance of Heritage Buildings		
1.	Total amount allocated by the FC-XIII	
2.	Amount provided in the Action Plan submitted by the State	
3.	Total number of court buildings identified for restoration/conservation	
4.	Number of court buildings identified for restoration/conservation which are more than 50 years old	
5.	Number of buildings for which the restoration activities have commenced during the quarter	
6.	Number of Court Buildings for which plan for restoration have been prepared and approved	

7.	Number of Court Buildings for which tender process has been completed.	
8.	Number of Court Buildings for which restoration work is in progress	
9.	Actual amount spent towards restoration of heritage building during the quarter and during the year (till the end of the quarter)	
10.	Remarks, if any	
J. Court Managers		
1.	Total amount allocated by the FC-XIII	
2.	Amount provided in the Action Plan submitted by the State	
3.	Whether the post of Court Manager has been created?	
4.	Number of Court Managers proposed to be appointed during the year	
5.	Number of courts where Court Managers appointed in the quarter and during the year (till the end of the quarter)	
6.	Actual amount spent in the quarter and during the year (till the end of the quarter) for appointment of Court Managers	
7.	Remarks, if any	