

No.02/17/2018-Coinr/226-27
Government of India
Ministry of Finance
Department of Economic Affairs
Currency & Coin Division

Room No.241-F, North Block, New Delhi
Dated the 25th February, 2019

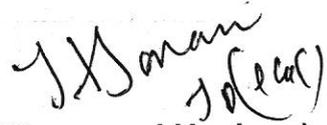
ORDER

Subject: Proforma for submission of proposal for issue of Commemorative Coins to the Department of Economic Affairs, Government of India- reg.

As per the Coinage Act, 2011, the Government is authorised to direct minting of a Commemorative Coin. Accordingly, for issuance of commemorative coins, a procedure of guidelines has been set up. However, there is no set proforma for submitting a proposal of commemorative coin. Accordingly, this Department gets ad-hoc and often incomplete proposals, which leads to lengthy and time-consuming process in deciding on issuance of such coins.

2. To expedite the process for issue of Commemorative Coins and ensure that comprehensive proposals are submitted, the proposal in context thereto will need to be submitted as per a Proforma, which is enclosed at **Annexure-I**.
3. All stakeholders should hence ensure that proposals for issue of commemorative coins are submitted as per the prescribed Proforma.
4. This issues with the approval of the Competent Authority.

Encl: As above


(Sonamani Haobam)

Joint Director (C & C)

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Copy to (for information and uploading in website):

1. Joint Secretary, M/o Culture, Shastri Bhawan, New Delhi
2. CMD, SPMCIL, SPMCIL, 16th Floor, J.V .Bhawan, Janpath, New Delhi
3. NIC, DEA (with the request to upload in DEA's website)

o/c

Proforma for Commemorative Coin

1. Name of the Individual/Organisation/Event/Institution/Any other (tick the appropriate title and provide name):
2. Occasion for Commemoration:
3. Whether the event has been approved by Ministry of Culture:.....
4. The life sketch/history of the Individual/Organization/Event/Institution (**details to be annexed – not more than one page**):
5. Achievements/Contribution/Stature/Importance of Individual/Organization/Event/Institution (**details to be annexed – not more than one page**):
6. Whether any coin has been issued related to the same Individual/Organization/Event/Institution:.....
7. Authenticated image* for depiction on the Commemorative Coin:
8. Denominations of Commemorative Coin to be released:
9. Tentative Date for release function of Coin:
10. How many coins are sought to be minted?.....
11. Name of the organizer for Commemoration of Event:
12. Name and details of the Coordinator for the release function:
13. Name of the Sponsor, if any:
14. Who will pay for the minted coins?.....

* In case authenticated image is not available, a proposed image may be furnished which will be authenticated and approved in consultation with the Ministry of Culture.

Note:

- (i) The proposal should normally be received at least 6 months prior to Commemoration and
- (ii) Proposal should conform to the Guidelines for Issue of Commemorative Coins, given at **Annexure-II**.