

07/09/2010-PPP

Government of India
Ministry of Finance
Department of Economic Affairs
(PPP Cell)

North Block, New Delhi
Dated : January 5, 2010

**INVITATION FOR SEALED QUOTATIONS FOR SUPPLY OF GOODS
UNDER NATIONAL SHOPPING PROCEDURES**

**Subject : Invitation for sealed Quotations for Design and Printing of
Government documents.**

I am directed to state that the Department of Economic Affairs is interested in inviting your most competitive **sealed quotation (Marked on envelop Printing of Curriculum for National Training Programme)** for design, layout and printing of the following publications (English) to the undersigned :

A. Books (with docket) on Curriculum for National PPP Capacity Building Programme

S. N.	Name of Book	No of Pages	No. of Saparators	No. of Copies	Binding
1.	Awareness Course : 1 book	120	0	10000	Perfect Central Stitch binding
2.	Sensitization Course: 2 Books	150+175= 325	0	10000	Perfect Central Stitch binding
3.	Basic Course : 7 Books	130+140+100+70+60+140+180=820	0	10000	Perfect Central Stitch binding
4.	Advance Course : 9 Books	90+260+150+160+110+140+120+130+70 = 1230	0	10000	Perfect Central Stitch binding
5.	Case Studies	150	0	10000	Perfect Central Stitch binding

6.	Policy Course	350	0	10000	Perfect Central Stitch binding
7.	2 Dockets (for Basic and Advance Courses: Sl No 3 and 4 above)	NA	NA	10000	
8.	CDs with sticker labels, inlay cards and inlay covers for courses at Sl no 1 to 6 above, separate for each course (i.e. 6 CDs with covers)			5000	

1. The specifications for the above assignment would be :

Books and CD Inlay Cards

Size A-4 size international;
Cover 300 GSM (matt) and Paper 100 GSM (Matt);
Printing: Cover and paper-**Four colour**
Delivery Period: **February 28, 2010**
Place of Delivery Room No. 251C, North Block, New Delhi.

Hard Board Dockets

Size As appropriate for the above books of A-4 size
international;
Docket 3mm Capa Board
Cover Paper 130 GSM (matt)
Printing: **Four colour**
Delivery Period: **February 28, 2010**
Place of Delivery Room No. 251C, North Block, New Delhi.

2. **Bid Price**

- (a) The contract shall be for the full quantity as described above. Corrections, if any, shall be made by crossing out, initialling, dating and re-writing.
- (b) All duties, taxes and other levies payable under the contract shall be included in the total price
- (c) **Rate for editing charges (if any) and delivery/postal charges may be indicated separately.**

- (d) The rates quoted by the bidder shall be fixed for the duration of the contract and shall not be subject to adjustment on any account.
- (e) The Prices should be quoted in India Rupees only.
- (f) About 8000 Books of Curriculum and 4000 CDs are to be despatch direct to 14 ATI's and 3 Government Institutions across the country. Delivery charges will be on actual basis.

3. Each bidder shall submit only one quotation.

4. **Evaluation of Quotations**

The quotations will be evaluated and compared to determine to be substantially responsive i.e. which

- (a) Are properly signed; and
- (b) Conform to the terms and conditions, and specifications.

The Quotations would be evaluated for all the items together. Conditional bids will be considered non-responsive.

5. **Award of Contract**

The award of the contract will be to the bidder whose quotation has been determined to be substantially responsive and who has offered the lowest evaluated quotation price.

- 5.1 Notwithstanding the above, the Purchaser reserves the right to accept or reject any quotations and to cancel the bidding process and reject all quotations at any time prior to the award of contract.
- 5.2 The bidders whose bid is accepted will be notified of the award of contract by the Purchaser. The terms of the accepted offer shall be incorporated in the purchase order.
- 5.3 **Part payment would be made during current financial year and balance in the next financial year.**

6. We look forward to receiving quotations (**sealed**) latest by **January 31, 2011 (3.00 pm)** at the following address:

Shri V.K. Sikka
Section Officer
Room No. 251C, Near Gate No. 1
North Block, New Delhi.

7. **Quote should not be open or e-mailed. This should be sent either by post or by hand.**

8. For any doubts, clarification etc. with reference to the tender, Section Officer (PPP) of the Department (Tel. 23095150) can be contacted.

9. Thank you for your interest in this project.

Yours faithfully,



(Aparna Bhatia)

Director (PPP)

Room No. 61, North Block

New Delhi.

Tel. 23094443 Fax 23095150